



Shangri-La hotel

SINGAPORE

LOMA & LIMRA
5 – 7 November 2014 , Asia Distribution Conference - Participants' Room Reservation Form
SHANGRI-LA HOTEL, SINGAPORE

Please fax the completed accommodation form directly to the hotel (Fax No: +65 6738-7583) or email surhana.sayudi@shangri-la.com and attention: **Group Reservations**

CUT OFF DATE : **06 October 2014**

Thereafter, all rooms will be subject to guest room and rate availability.

PLEASE INDICATE YOUR PARTICULARS:

Surname : _____ First Name: _____
Title/Company: _____ Telephone: _____
Address: _____
Country: _____ City: _____
Passport No.: _____ Expiry Date: _____
Place of Issue: _____ Date of Issue: _____

ACCOMMODATION

Single Double Smoking Non-Smoking

**Tower Wing Deluxe Room S\$340.00++ / S\$380.00++, Room only (Single / Double)

Above room rates are based on room only and subject to 10% service charge and 7% GST.

Arrival Date: _____ FLIGHT/ETA: _____
Departure Date: _____ FLIGHT/ETD: _____

Transfer Arrangement: Please mark [X] if airport transfer is required

[] Arrival Transfer [] Departure Transfer

Transfer to and from the airport is at S\$188.00nett per trip(inclusive of midnight surcharge) The Hotel requires at least 2 hours prior notification for any amendment or cancellation. Failing which, a full limousine charge will be levied.

CHECK-IN TIME IS 2.00 PM. To guarantee early check-in, please book one night before.

CHECK-OUT TIME IS 12 NOON. Extended use of rooms till 4.00pm on day of departure is subject to half day's rate. Thereafter, is subject to full day's rate.

Reservations must be accompanied by a **one room night's deposit** either by credit card or bank draft payable to "Shangri-La Hotel Limited" as guarantee for booking.

Credit Card Number

Expiry Date

Cardholder's signature

** Any no show, shortening of stay and cancellation on confirmed reservations will be subjected to full charge of the entire reservation period to the cardholder's credit card.*

Thank you for choosing the Shangri-La Hotel, Singapore.

HOTEL USE ONLY:

Booking is confirmed/not confirmed

Acknowledged By

22 Orange Grove Road, Singapore 258350 Tel: (65) 6737-3644 Fax: (65) 6737-3257

Website: www.shangri-la.com

Business Reg. No.: 0689-3900X